

Name of the researcher: Michelle R. Maziwisa

Name of the municipality: Msunduzi Local Municipality

Province: KwaZulu Natal

National Treasury classification: B1¹

Population size: 618 536

Budget: R1 661 337

1. Does the municipality have a functional website? Does the website have a dedicated page for procurement information, which can be accessed without registration?

- Yes, the municipality has a functional website with a dedicated page for procurement information, and this information can be accessed without registration.
- Yes, the municipality has a functional website but the website has no procurement information or the municipality has a functional website with a dedicated page for procurement information, but registration is required to access this information.
- No, the municipality does not have a functional website.

Answer: A

Source: <http://www.msunduzi.gov.za/site/procurement/> (accessed 29 October 2020)

Comments: The municipality has a dedicated webpage under the tab 'Procurement- Supply Chain Management' with tabs for 'awarded contracts', 'tender cancellation', 'tender opening registers', 'tender briefings' and 'tenders', which does not require registration.

The screenshot shows a web browser window displaying the Msunduzi Municipality website. The page is titled 'CALL FOR PROSPECTIVE SUPPLIERS OF GOODS AND SERVICES' and 'ANNUAL REGISTRATION OF SUPPLIERS ON THE MSUNDUZI MUNICIPALITY'S DATABASE'. The page content includes a notice from the Msunduzi Municipality inviting prospective suppliers to register on the supplier's database. It mentions that service providers must be in possession of their Original Valid Tax Clearance Certificate and must comply with other requirements. The page also lists various documents for download, such as 'Supplier Registration Requirements - 18 KB', 'SWORN AFFIDAVIT - B-BBEE EXEMPTED MICRO ENTERPRISE - 83.3 KB', and 'Msunduzi Municipality-2016 BBEE Certificate - 93.5 KB'. The page is accessed via a browser with multiple tabs open, including 'Search results - michellema...', 'Final copy of Feminist Analy...', 'Msunduzi | Procurement - S...', 'Advertised Tenders | Nation...', 'Dullah Omar Institute', and '7:00 a.m. Barbados time - G...'. The browser's address bar shows 'msunduzi.gov.za/site/procurement/'.

2. Does the municipality publish tender notices?

- Yes, the municipality publishes tender notices and the list of tender notices seems complete.

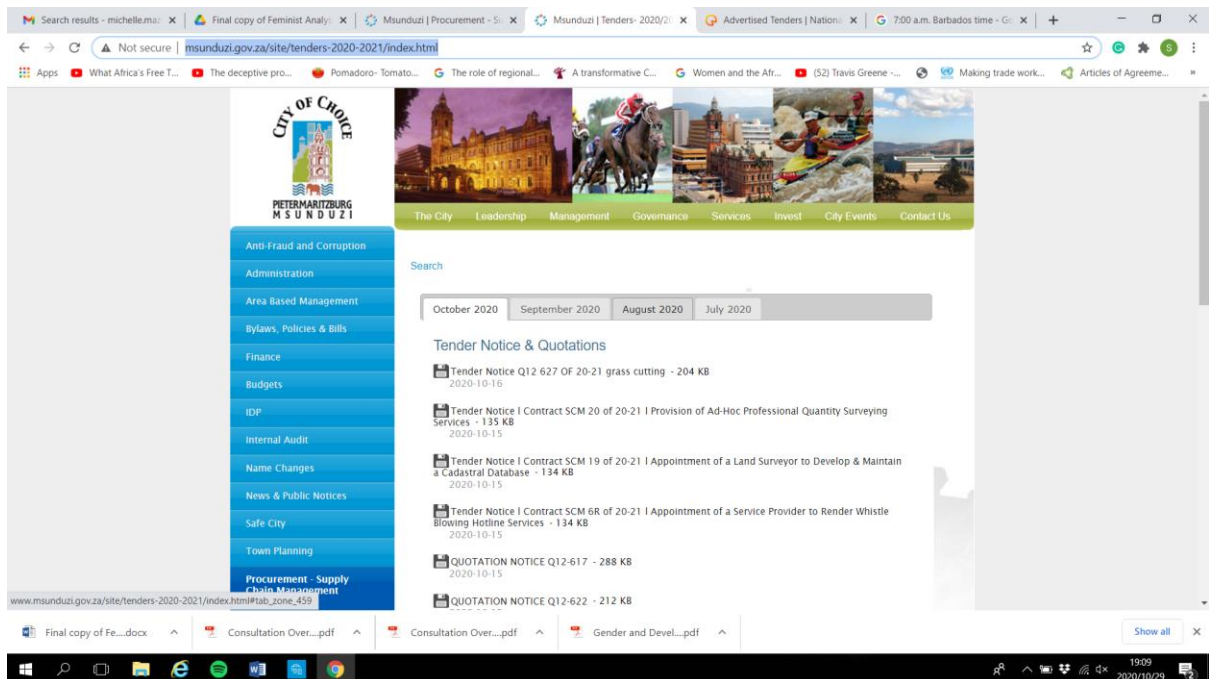
¹ Category B1 Municipalities are Secondary cities, local municipalities with the largest budgets.

- b. Yes, the municipality publishes tender notices but the list of tender notices has obvious gaps or the list seems incomplete.
- c. No, there are no tender notices on the municipality's website.

Answer: A

Source: <http://www.msunduzi.gov.za/site/tenders-2020-2021/index.html> (accessed 29 October 2020)

Comments: Yes, the municipality provides a list of tender notices, easily accessible under the tab 'Tender Notices & Quotations' (see below).



3. Does the municipality publish tender specifications for tender notices on its website, can they be downloaded free of charge?

- a. Yes, the municipality publishes tender specifications on its website, which are downloadable free of charge.
- b. Yes, the municipality publishes tender specifications, which are downloadable free of charge but only for some tender notices or the municipality publishes tender specifications but it imposes a cost to access the specifications.
- c. No, the municipality does not publish tender specifications.

Answer: C

Source: <http://www.msunduzi.gov.za/site/tenders-2019-2020/> (accessed 08 November 2020).

Example 1: Tender Notice Supply and Services Contract 23/2020

<http://www.msunduzi.gov.za/site/search/downloadencode/Tender%20Notice%20I%20SS%20Contract%2023%20of%202020%20I%20Panel%20of%20Service%20Providers%20for%20the%20Provision%20of%20Security%20Services.pdf> (accessed 08 November 2020).

Example 2: Tender Notice 'Supply and Services Contract No. 30(R) of 2019 Provision of Cash-in-Transit Services for the Msunduzi Municipality'

[http://www.msunduzi.gov.za/site/search/downloadencode/Tender%20Notice%20I%20SS%20Contract%2030\(R\)%20of%202019%20I%20Provision%20of%20Cash-In-Transit%20Services%20for%20the%20Msunduzi%20Municipality.pdf](http://www.msunduzi.gov.za/site/search/downloadencode/Tender%20Notice%20I%20SS%20Contract%2030(R)%20of%202019%20I%20Provision%20of%20Cash-In-Transit%20Services%20for%20the%20Msunduzi%20Municipality.pdf) (accessed 08 November 2020)

eTender Portal:

<https://etenders.treasury.gov.za/content/closed-tenders> (accessed 08 November 2020).

Comments: The municipal website does not provide tender specifications. It seems to generally publish tender notices, and refer tenderers to access tender documents on the eTender Portal for free, or at the municipal office for a fee. For example, Tender Notice 'Supply and Services Contract 23/2020', requires bidders to pay a fee of R909.05 to obtain the tender documents (including specifications) from the municipal office. Another example is Tender Notice 'Supply And Services Contract No. 30(R) of 2019 Provision of Cash-in-Transit Services for the Msunduzi Municipality', which also has no specifications, but requires tenderers to pay a fee of R542.80 to obtain tender documents from the municipal office or download them for free on the eTender Portal. However, the eTender Portal gets updated regularly, such that once tenders are closed, they are removed from the 'tender adverts' tab and moved to the 'closed tenders' tab. The closed tenders contain a mix of all municipalities, which is difficult to search, and it only provides a list with no specifications. It is therefore difficult to verify if the tenders advertised by the municipality in September 2019, for example, had specifications or not.

THE MSUNDUZI MUNICIPALITY
CONTRACT No. SCM 20 OF 20/21
PROVISION OF AD-HOC PROFESSIONAL QUANTITY SURVEYING SERVICES
TENDER NOTICE

The Msunduzi Municipality hereby invites tenders from suitably qualified and experienced Service Providers for the provision of ad-hoc professional quantity surveying services. This is a supplementary tender to the contract recently awarded by the Msunduzi Municipality.

Tender documents will be made available to tenderers from **12h00 on Wednesday, 21 October 2020**.

Tender documents can be downloaded and printed at the tenderer's cost from the National Treasury eTender Publication Portal on www.etenders.gov.za.

Printed copies of the tender documents shall also be available from the Supply Chain Management Unit Offices, 5th Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, as from the abovementioned date and time, at a non-refundable tender deposit fee of **R568.10 (including VAT)** for each document drawn. Only cash, bank guaranteed cheques or EFT payments will be accepted.

For any technical related enquiries, please contact Bongeka Kulu (Buildings and Facilities Unit) on direct Telephone No. 033 – 392 2427 or e-mail address bongeka.kulu@msunduzi.gov.za.

For any procurement related enquiries, please contact Vinay Mohanlal (Supply Chain Management Unit) on direct Telephone No. 033 – 392 2852 or e-mail address vinay.mohanlal@msunduzi.gov.za.

Tenders must be submitted both in hard copy and on a CD/USB Flash Drive contained in sealed envelopes and marked with "Contract No. SCM 20 of 20/21" and the Contract Description must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street (formerly Commercial Road), Pietermaritzburg, 3201, not later than **12h00 on Tuesday, 17 November 2020**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

Tender Validity Period: Four (4) months commencing from the closing date of tender

4. Does the municipality publish the name of companies or individuals who win tenders on its website? Does it do so on time (i.e. within five working days after the award)?

- Yes, the municipality publishes information about who wins tenders within five working days.
- Yes, the municipality publishes information about who wins tenders but after five working days or the list of names of companies or individuals who won the tender has obvious gaps or seems incomplete.
- No, the municipality does not publish information about who wins tenders.

Answer: C

Source: <http://www.msunduzi.gov.za/site/awardedcontracts/> (accessed 29 October 2020)

Also for example:

<http://www.msunduzi.gov.za/site/search/downloadencode/Report%20on%20the%20Implementatio%20of%20SCM%20in%20a%20Municipality%20-July%202019.pdf> (accessed 29 October 2020)

June 2019:

<http://www.msunduzi.gov.za/site/search/downloadencode/Report%20on%20the%20Implementatio%20of%20SCM%20in%20a%20Municipality%20-June%202019%20Final.pdf> (accessed 29 October 2020)

Comments: The municipal website has a Tenders page, which has a tab for 'Awarded Contracts' which creates the impression that the website has information on awarded contracts.

- However, on opening this tab, I saw that it had tabs for different years, from 2009 to 2020. I opened the tab for 2019/2020, only to find one report for July 2019, which when opened reveals a table containing the details of one contract from 2019, and one other partially completed row.
- This is quite clearly an incomplete list, because the last row is partly completed, but more because none of the COVID-19 procurement is indicated.
- However, the previous years, after clicking on the 2018/2019 tab, I found completed lists with some information on 2019 of whom the contract was awarded to and the price (see 3 screenshots below).

The screenshot shows a web browser window with multiple tabs open. The active tab is 'msunduzi.gov.za/site/awardedcontracts/'. The page content includes a search bar, a grid of year tabs, and a section for 'Awarded Tenders (2019/2020)'. The sidebar on the left lists various municipal services, and the footer shows 'Copyright © 2018 Msunduzi'.

2019/2020	2018/2019	2017/2018	2016/2017	2015/2016	2014/2015
2013/2014	2012/2013	2009/2010			

Awarded Tenders (2019/2020)

Report on the Implementation of SCM in a Municipality - July 2019 - 432 KB
2019-09-04

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Monthly Financial Services Report to OMC

REPORT FOR THE MONTH OF JULY 2019

1. Supply Chain Management
1.1 REGULATION 36 DEVIATIONS
1.2 Annexure C Fleet Management details

Regulation 36 of the Municipal SCM Regulations of 2005 permits the Accounting Officer to "dispense with the official procurement processes established by the policy and to procure any required goods or services through any convenient process". This would typically include urgent and emergency cases, single-source goods, and any other cases where it is impractical to follow normal SCM process. In the event of such a decision, the accounting officer is required to report this to the next Council meeting.

	DESCRIPTION OF ITEM PROCURED	ORDER No./INVOICE No./QUOTE No.	DATE OF AWARD	AWARDED TO	CONTRACT AMOUNT EXCL. VAT	REASON FOR DEVIATION
1	NPC 4327 Waste Bomag Compactor: Repair the rear right ,service, fault codes and Frond hydraulic cylinder	160003664	16/07/2019	Bell Equipment Sales S.A Ltd	283842.20	Urgent repairs
2	Repairs to NPC 4913	1600030312				

Msunduzi | Awarded Contracts

Awarded Contracts

2019/2020	2018/2019	2017/2018	2016/2017	2015/2016	2014/2015
2013/2014	2012/2013	2009/2010			

Awarded Tenders (2018/2019)

- Report on the Implementation of SCM in a Municipality - June 2019 Final - 243.3 KB
2019-09-04
- Report on the Implementation of SCM in a Municipality - May 2019 - 490 KB
2019-09-04
- Report on the Implementation of SCM in a Municipality - April 2019 - 519 KB
2019-09-04
- Report on the Implementation of SCM in a Municipality - March 2019 - 549 KB
2019-09-04
- Report on the Implementation of SCM in a Municipality - January 2019 Final - 243.3 KB
2019-09-04
- Report on the Implementation of SCM in a Municipality - DECEMBER 2018 - 439 KB
2019-09-04
- Report on the Implementation of SCM in a Municipality - November 2018 - 512 KB
2019-09-04
- Report on the Implementation of SCM in a Municipality - October 2018 - 690 KB
2019-09-04

Report on the Implementation of SCM in a Municipality - June 2019 Final.pdf

Monthly Financial Services Report to OMC

REPORT FOR THE MONTH OF JUNE 2019

1. Supply Chain Management
1.1 REGULATION 36 DEVIATIONS
1.2 Annexure C Fleet Management details

Regulation 36 of the Municipal SCM Regulations of 2005 permits the Accounting Officer to "dispense with the official procurement processes established by the policy and to procure any required goods or services through any convenient process". This would typically include urgent and emergency cases, single-source goods, and any other cases where it is impractical to follow normal SCM process. In the event of such a decision, the accounting officer is required to report this to the next Council meeting.

	DESCRIPTION OF ITEM PROCURED	ORDER No./INVOICE No./QUOTE No.	DATE OF AWARD	AWARDED TO	CONTRACT AMOUNT EXCL. VAT	REASON FOR DEVIATION
1	NPC5023	4560002640	2019-06-06	DCB ELECTRICAL CC	4 839,00	ATTEND TO ALTERNATOR NPC 5023
2	NPC5043	4560002641	2019-06-06	DCB ELECTRICAL CC	5 875,00	REPAIRS TO STARTER NPC 5043 P3
3	954	4560002643	2019-06-07	DCB ELECTRICAL CC	8 317,50	REPAIR ELECTRICAL
4	NPC7501	4560002639	2019-06-06	HIGH POWER EQUIPMENT AFRICA PTY LTD	21 304,91	REPAIR SERVICE
5	NPC5046	4560002656	2019-06-19	LENNY'S UPHOLSTERERS	9 500,00	REPAIR TO SEAT
6	NPC5010	4560002651	2019-06-18	BRAKESAFE AIR-BRAKE SPECIALISTS CC	9 820,79	ATTEND TO BRAKES
7	NPC5028	4560002653	2019-06-18	BRAKESAFE AIR-BRAKE	2 622,40	ATTEND BRAKE BOOSTER

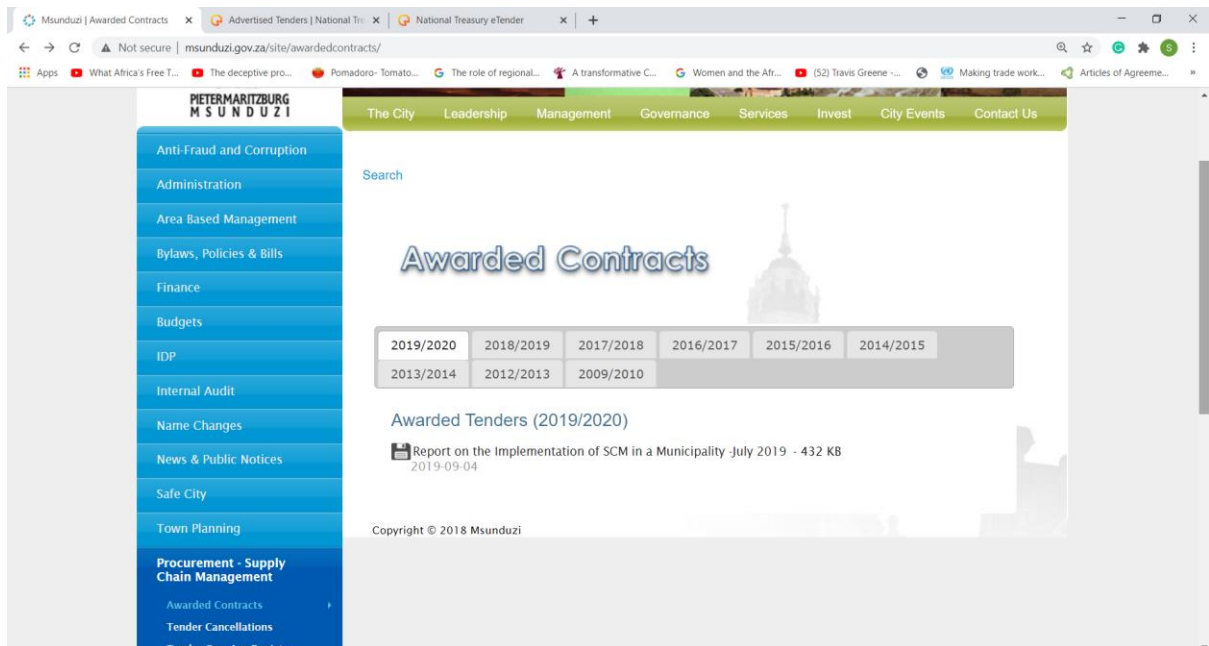
- 5. Do tender specifications remain accessible on the website after the contract has been awarded for the duration of the contract?**
- Yes, the tender specifications remain accessible on the website after the contract has been awarded for the duration of the contract.
 - Yes, the tender specifications remain accessible on the website after the contract has been awarded but not for the entire duration of the contract or not all tender specification information remains accessible on the website for the entire duration of the relevant contracts.
 - No, the tender specifications are removed after the award of the contract or the municipality does not publish tender specifications.

Answer: C

Source: <http://www.msunduzi.gov.za/site/awardedcontracts/>

Comments: It is not possible to know if tender specifications remain available on the municipal website because there is no list of awarded contracts, in order to check this.

- Additionally, the existence of tender notices on the municipal website after a number of years ought to indicate that tender information remains available even after the award of the contract, but in Msunduzi Municipality, the original tender notices do not provide tender specifications.
- While tender specifications are generally available on the eTender Portal, the 'advertised tenders' on the eTender Portal are removed quickly, and consequently not available after award of the tender. Further, under 'Awarded Tenders' on the eTender Portal, there are no tender specifications.



6. Does a municipality publish the price of the contract?

- a. Yes, the municipality publishes the price of the contract.
- b. Yes, the municipality publishes the price of the contract but does not seem to publish the price of contracts for all tenders
- c. No, the municipality does not publish the price of the contract.

Answer: C

Source: <http://www.msunduzi.gov.za/site/awardedcontracts/> (accessed 29 October 2020)

Example December 2018 (outside scope, but shows a trend):

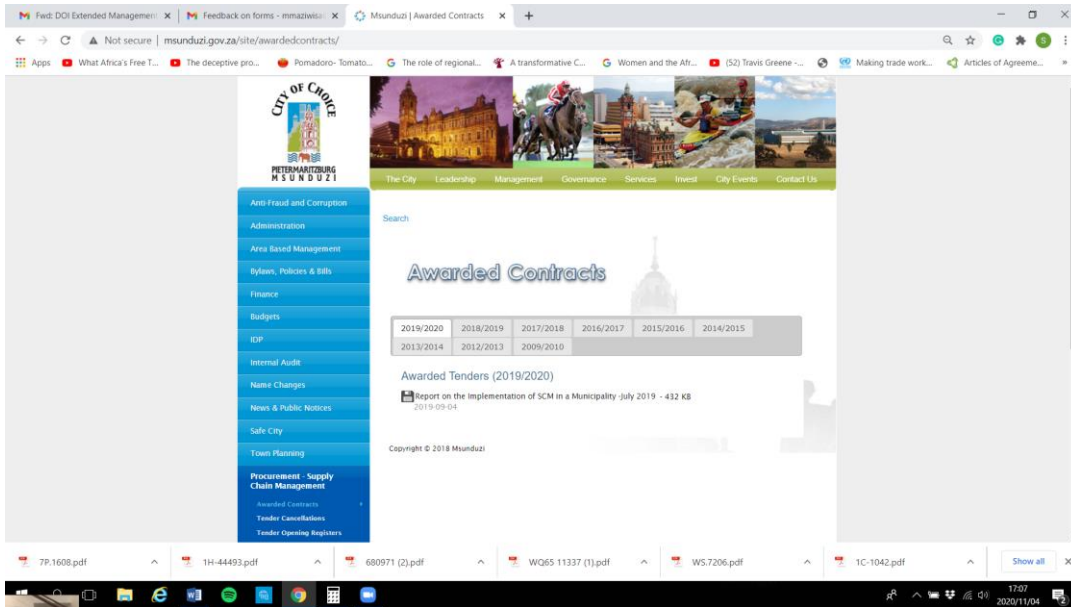
<http://www.msunduzi.gov.za/site/search/downloadcode/Report%20on%20the%20Implementation%20of%20SCM%20in%20a%20Municipality%20-DECEMBER%202018.pdf> (accessed 04 November 2020)

Example February 2017 (outside scope, but shows a trend):

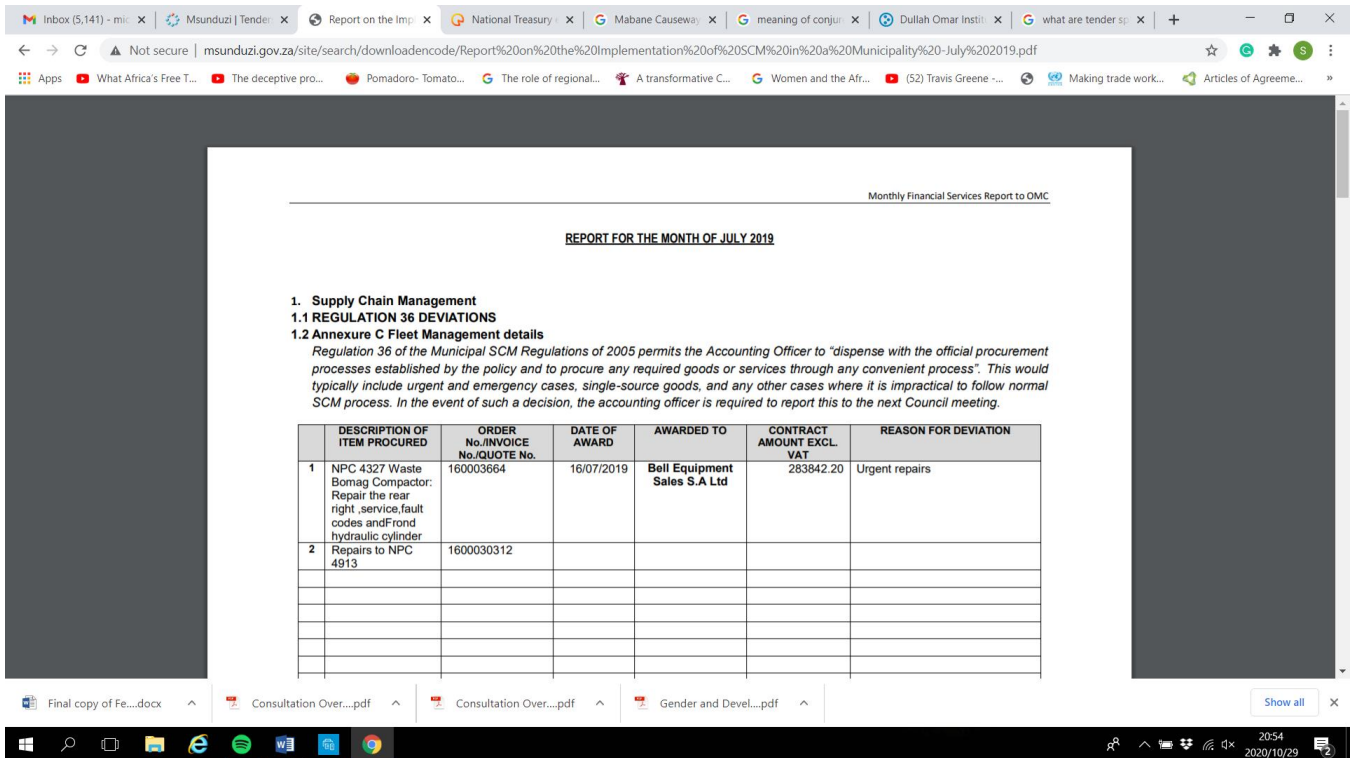
<http://www.msunduzi.gov.za/site/search/downloadcode/Report%20on%20the%20Implementation%20of%20SCM%20in%20a%20Municipality%20-%20February%202017%20Final.pdf> (accessed 04 November 2020)

Comments: It seems that the municipality used to provide lists of the awarded contracts and these lists had the price, but for the period 2019-2020, there is only one list which covers the period July 2019, however, this period falls outside the assessment period (see Screenshots below). Therefore, it can be concluded that the municipality does not publish the price of the contract, since there are no records for the period under assessment. However, the amounts listed under 'Awarded Contracts' in previous years seem to all be below 500 000, which makes one wonder whether awarded big tenders are actually listed. For example,

2019-2020:



**Previous periods prior to assessment period:
July 2019:**



June 2019:

Report on the Implementation of SCM in a Municipality - June 2019 Final.pdf

REPORT FOR THE MONTH OF JUNE 2019

1. Supply Chain Management
 1.1 REGULATION 36 DEVIATIONS
 1.2 Annexure C Fleet Management details

Regulation 36 of the Municipal SCM Regulations of 2005 permits the Accounting Officer to "dispense with the official procurement processes established by the policy and to procure any required goods or services through any convenient process". This would typically include urgent and emergency cases, single-source goods, and any other cases where it is impractical to follow normal SCM process. In the event of such a decision, the accounting officer is required to report this to the next Council meeting.

	DESCRIPTION OF ITEM PROCURED	ORDER No./INVOICE No./QUOTE No.	DATE OF AWARD	AWARDED TO	CONTRACT AMOUNT EXCL. VAT	REASON FOR DEVIATION
1	NPC5023	4560002640	2019-06-06	DCB ELECTRICAL CC	4 839,00	ATTENDI TO ALTERNATOR NPC 5023
2	NPC5043	4560002641	2019-06-06	DCB ELECTRICAL CC	5 875,00	REPAIRS TO STARTER NPC 5043 P3
3	954	4560002643	2019-06-07	DCB ELECTRICAL CC	8 317,50	REPAIR ELECTRICAL
4	NPC7501	4560002639	2019-06-06	HIGH POWER EQUIPMENT AFRICA PTY LTD	21 304,91	REPAIR SERVICE
5	NPC5046	4560002656	2019-06-19	LENNY'S UPHOLSTERERS	9 500,00	REPAIR TO SEAT
6	NPC5010	4560002651	2019-06-18	BRAKESAFE AIR-BRAKE SPECIALISTS CC	9 820,79	ATTEND TO BRAKES
7	NPC5028	4560002653	2019-06-18	BRAKESAFE AIR-BRAKE SPECIALISTS CC	2 622,40	ATTEND BRAKE BOOSTER
8	NPC4427	4560002650	2019-06-18	P K VALVES CC	4 927,50	REPAIR WATER PUMP
9	NPC5008	4560002657	2019-06-19	THE BORAIN BROTHERS CC	8 760,00	UPHOLTERY NPC 5008
10	NPC416R	4560002648	2019-06-18	KEY TRUCK &	14 182 R3	REPAIR COF NPC416R

December 2018:

Report on the Implementation of SCM in a Municipality - DECEMBER 2018.pdf

Monthly Financial Services Report to OMC

REPORT FOR THE MONTH OF DECEMBER 2018

1. Supply Chain Management
 1.1 REGULATION 36 DEVIATIONS
 1.2 Annexure C Fleet Management details

Regulation 36 of the Municipal SCM Regulations of 2005 permits the Accounting Officer to "dispense with the official procurement processes established by the policy and to procure any required goods or services through any convenient process". This would typically include urgent and emergency cases, single-source goods, and any other cases where it is impractical to follow normal SCM process. In the event of such a decision, the accounting officer is required to report this to the next Council meeting.

	DESCRIPTION OF ITEM PROCURED	ORDER No./INVOICE No./QUOTE No.	DATE OF AWARD	AWARDED TO	CONTRACT AMOUNT EXCL. VAT	REASON FOR DEVIATION
1	O/HAUL CLUTCH NPC3412	4560002340	12/3/2018	VUKILE MECHANICAL WORKSHOP	R5,640.40	Urgent vehicle repairs
2	REPAIR EXHAUST NP33519	4560002342	12/4/2018	Bay Point Trading 199CC	R5,981.90	Urgent vehicle repairs
3	SERVICE & BRAKES NP190-837	4560002343	12/4/2018	Barloworld South Africa	R5,123.65	Urgent vehicle repairs
4	O/HAUL ENGINE NPC4162	4560002344	12/4/2018	D C Mare	R24,965.10	Urgent vehicle repairs
5	REPAIR O/HEATING NPC587	4560002345	12/4/2018	D C Mare	R14,541.00	Urgent vehicle repairs
6	REPAIR COF	4560002346	12/4/2018	Key Truck & Car (Pmburg) (Pty) Ltd	R9,972.19	Urgent vehicle repairs
7	COR TEST SHEET PAYMENT	4560002347	12/4/2018	Key Truck & Car (Pmburg) (Pty) Ltd	R650.00	Urgent vehicle repairs

7. Does the municipality publish any information on how the project will be implemented, for instance, timelines and deliverables, otherwise known as service delivery agreements or implementation plans?

a. Yes, the municipality publishes information on how the project will be implemented.

- b. Yes, the municipality publishes information on how the project will be implemented, but the list of service delivery agreement or implementation plans has obvious gaps or the list seems incomplete.
- c. No, the municipality does not publish information on how the project will be implemented.

Answer: C

Source: <http://www.msunduzi.gov.za/site/procurement/>

Comments: I did not find any information on the municipal website on how the project will be implemented. I did not find the names of the individuals or companies to whom the contracts were awarded to either.

8. Does the municipality publish procurement information on both its website and the eTender portal?

- a. Yes, the municipality publishes procurement information on both its website and the eTender portal.
- b. Yes, the municipality publishes procurement information on both its website and the eTender portal but the information on these two platforms does not correspond.
- c. No, the municipality only publishes procurement information on either its website or the eTender portal.
- d. No, the municipality does not publish procurement information on either its website or the eTender portal.

Answer: B

Source:

Municipal Website: <http://www.msunduzi.gov.za/site/tenders-2019-2020/>

Municipal Website example:

<http://www.msunduzi.gov.za/site/search/downloadencode/Tender%20Notice%20%20Contract%20SCM%2019%20of%2020-21%20%20Appointment%20of%20a%20Land%20Surveyor%20to%20Develop%20&%20Maintain%200a%20Cadastral%20Database.pdf>

eTender Portal: <https://etenders.treasury.gov.za/content/advertised-tenders>

eTender Portal example: <https://etenders.treasury.gov.za/content/appointment-service-provider-develop-and-maintain-cadastral-database-msunduzi-municipality>

Comments: The municipality publishes information on both the municipal website and the eTender Portal, but the two do not correspond. Since notices on the eTender Portal are removed quickly, I use screenshots taken in October when this study was conducted, in order to compare the municipal website and the eTender Portal. I found some exactly corresponding entries as per screenshot below. But the municipal website listed more tenders than the eTender Portal (partly because of incorrect naming of documents as Tenders, when they are in fact TORs and Requests for Quotations). For example, tenders posted 08 October on the municipal website and on the eTender Portal.

Municipal Website

The screenshot shows the Msunduzi Tenders website interface. On the left is a blue navigation menu with categories like 'Area Based Management', 'Finance', 'IDP', and 'Procurement - Supply Chain Management'. The main content area is titled 'Tender Notice & Quotations' and features a list of documents for October 2020. The list includes:

- Tender Notice Q12 627 OF 20-21 grass cutting - 204 KB (2020-10-16)
- Tender Notice | Contract SCM 20 of 20-21 | Provision of Ad-Hoc Professional Quantity Surveying Services - 135 KB (2020-10-15)
- Tender Notice | Contract SCM 19 of 20-21 | Appointment of a Land Surveyor to Develop & Maintain a Cadastral Database - 134 KB (2020-10-15)
- Tender Notice | Contract SCM 6R of 20-21 | Appointment of a Service Provider to Render Whistle Blowing Hotline Services - 134 KB (2020-10-15)
- QUOTATION NOTICE Q12-617 - 288 KB (2020-10-15)
- QUOTATION NOTICE Q12-622 - 212 KB (2020-10-15)
- Tender Notice | SCM 18 OF 2021 - 212 KB (2020-10-13)
- Tender Notice | S2 22 OF 2020 SECTION 2 - 203 KB (2020-10-13)

The browser's taskbar at the bottom shows several open PDF files, including 'SCM-Bid docume...doc', '7P.1608.pdf', '1H-44493.pdf', '680971 (2).pdf', 'WQ65 11337 (1).pdf', and 'WS.7206.pdf'.

eTender Portal:

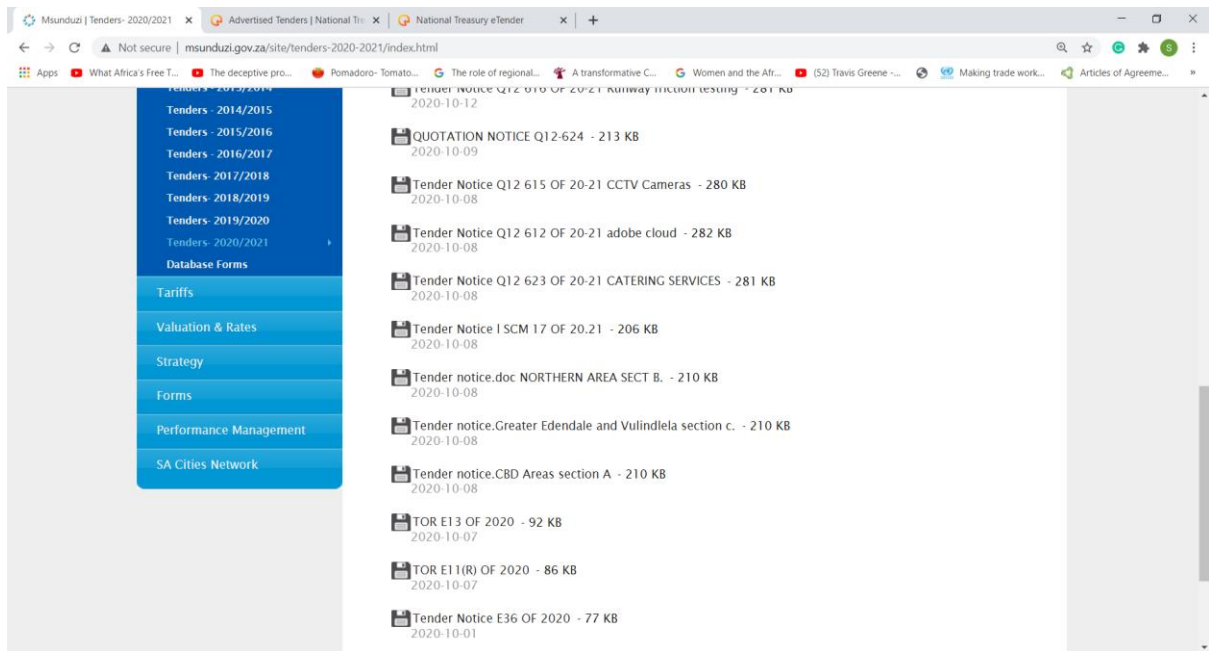
The screenshot shows the eTender Portal website with a table of advertised tenders. The table columns include Service Category, Description, Contract No., and Dates. The data is as follows:

Service Category	Description	Contract No.	Start Date	End Date	Time
Services: Professional	PROVISION OF AD-HOC PROFESSIONAL QUANTITY SURVEYING SERVICES	CONTRACT No. SCM 20 OF 20/21	15/10/2020	17/11/2020	- 12:00pm
Services: Professional	APPOINTMENT OF A SERVICE PROVIDER TO DEVELOP AND MAINTAIN A CADASTRAL DATABASE FOR THE MSUNDUZI MUNICIPALITY, EXCLUDING EDENDALE, INCLUDING THE ACQUISITION OF APPROPRIATE GIS SOFTWARE THAT WILL HOST THE DATA	CONTRACT No. SCM 19 OF 20/21	15/10/2020	16/11/2020	- 12:00pm
Services: Functional (Including Cleaning and Security Services)	APPOINTMENT OF A SERVICE PROVIDER TO RENDER WHISTLE BLOWING HOTLINE SERVICES AT THE MSUNDUZI MUNICIPALITY AND ITS ENTITIES	CONTRACT No. SCM 6(R) OF 20/21	15/10/2020	16/11/2020	- 12:00pm
Supplies: General	OUTRIGHT PURCHASE FOR THE MANUFACTURING, SUPPLY AND DELIVERY OF BULK REFUSE COLLECTION CONTAINERS	SUPPLIES AND SERVICES CONTRACT No 22 OF 2020 SECTION 3	12/10/2020	18/11/2020	- 12:00pm
Supplies: General	OUTRIGHT PURCHASE FOR THE MANUFACTURING, SUPPLY AND DELIVERY OF CONCRETE STREET LITTER BINS	SUPPLIES AND SERVICES CONTRACT No 22 OF 2020 SECTION 2	12/10/2020	18/11/2020	- 12:00pm
Administrative and	PROPOSED APPOINTMENT OF A PANEL OF	CONTRACT		16/11/2020	

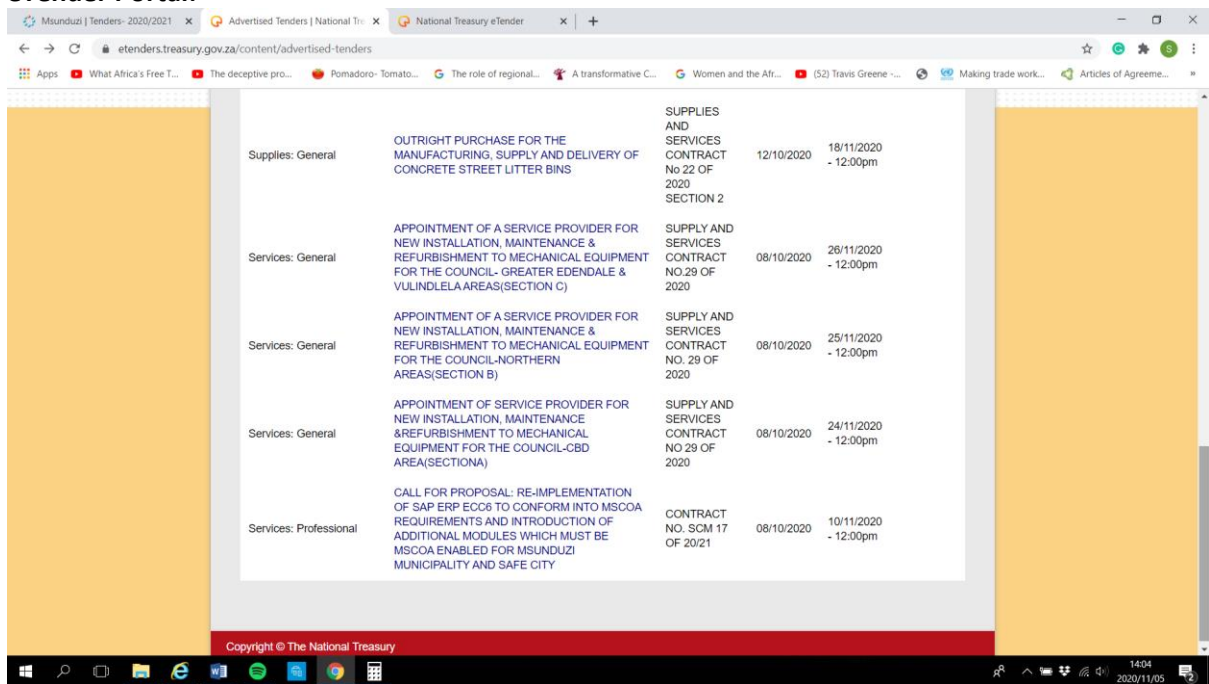
The browser's taskbar at the bottom shows the same set of PDF files as the first screenshot.

Tenders posted on 8 October 2020

Municipal website:



eTender Portal:



General assessment:

a) What is your overall impression on how easy it is to navigate the municipal website to find procurement information? Rate out of 10?

The municipal website has a lot of information on tenders, but the information is not organised well, which makes it difficult to search. I would rate it 7/10 for ease of navigation. However, the information is not complete, as there are no reports for contracts awarded between September 2019 and September 2020.

b) Any tips on how the municipality could improve citizens' access to procurement information on its website?

The Municipality can declutter the page, organise information in folders, and keep the information and folders up to date.

c) Are there any best practices in the municipality which can be shared with other municipalities?

Yes, the supply chain management policy and BEE Exempt forms are made available on the tender page, as well as preferential procurement information for specific tenders.

d) Are there any other issues that caught your attention when undertaking the assessment?

The information on the municipal website is not complete. You almost get the sense that someone was responsible for keeping tender information up to date, but at some point, the person stopped, and the information has not been updated as diligently since. I gather this from looking at earlier reports on awarded contracts prior to 2018, showing to whom contracts were awarded and the price of the contracts.