

**Name of the researcher**.....Henry Paul Gichana.....

**Name of the municipality**.....Matjhabeng Local Municipality.....

**Province**.....Free State .....

**National Treasury classification**.....B1.....

**Population size**..... 406,461 .....

**Budget**..... R 3,246,216,513.....

**1. Does the municipality have a functional website? Does the website have a dedicated page for procurement information, which can be accessed without registration?**

- a. Yes, the municipality has a functional website with a dedicated page for procurement information, and this information can be accessed without registration.
- b. Yes, the municipality has a functional website but the website has no procurement information or the municipality has a functional website with a dedicated page for procurement information but registration is required to access this information.
- c. No, the municipality does not have a functional website.

**Answer:** a

**Source:** [http://www.matjhabeng.fs.gov.za/?page\\_id=1406](http://www.matjhabeng.fs.gov.za/?page_id=1406)

**Comments:** The website has a section dedicated to finance and procurement under which there is information on quotations and tenders.

**2. Does the municipality publish tender notices?**

- a. Yes, the municipality publishes tender notices and the list of tender notices seems complete.
- b. Yes, the municipality publishes tender notices but the list of tender notices has obvious gaps or the list seems incomplete.
- c. No, there are no tender notices on the municipality's website.

**Answer:** b

**Source:** [http://www.matjhabeng.fs.gov.za/?page\\_id=1963](http://www.matjhabeng.fs.gov.za/?page_id=1963)

**Comments:** The municipality publishes tender notices, but the list seems incomplete. For instance, there are only two notices published for 2019 and three for 2020.

www.matjhabeng.fs.gov.za/?page\_id=1963

Free State Online | Departments | Municipalities | Entities

HOME | ABOUT US | COUNCIL » | PROFILE OF THE MUNICIPALITY | ADMINISTRATION » | RESIDENTS » | INVESTORS » | FINANCE & PROCUREMENT »

**MATJHABENG**  
Local Municipality

VISITORS » | RESOURCE CENTRE » | MEDIA ROOM » | PUBLIC NOTICES | CAREERS | APPLICATION FORMS | CONTACT US | LOCATE US | NEWS ARCHIVES

### Tenders

Tenders | Bidders & awarded tenders | Request for Proposal | Archives

- [Tender No 51- Tender Advert 2020](#)
- [Tender No 41 – 47 Of 2020](#)
- [Tender No 01 – 32 Of 2020 Tender Adverts 2020](#)
- [Tender No 40 – 52 Of 2019 Tender Adverts](#)
- [Tender No 17 – 32 Of 2019 Multiple Tender Advert](#)
- [Tender No 05 ,06 ,07 , 08 Of 2018 – Construction Tender Advert](#)
- [Tender No 01 Of October 2018 Transactional Advisory Services For a Period Of Three Years](#)
- [Tender No 01 Of 2018 – Refurbishment Of Theronia Waste Water Treatment Works Re-Advert](#)
- [Tender No 01 Of 2018 – Refurbishment Of Theronia Waste Water Treatment Works](#)
- [Tender no 55 of 2017 – The Supply, Delivery, Installation, Erecting, Testing And Commissioning of HV-MV Supply Overhead](#)
- [Tender no 30, 35, 37, 38, 48-50 of 2017 – Erratum](#)
- [Tender no 17 -21 of 2017 – Readvertisement](#)
- [Tender no 30-38, 40-49 of 2017](#)
- [Tender no 26 of 2017 – Upgrading of Old Thabong Gravel Roads to Concrete Paving Blocks in Ward 28](#)
- [Tender no 25 of 2017 – Supply and Delivery of 1 Major Rescue Pumper and a Medium Rescue Pumper \(2 Fire Engines\) for Matjhabeng Local Municipality](#)
- [Tender no 22 and 23 of 2017](#)
- [Tender no. 16-21 of 2017](#)
- [Tender No 6 Of 2016 – Nyakallong Construction Of Stormwater System](#)

**3. Does the municipality publish tender specifications for tender notices on its website, can they be downloaded free of charge?**

- Yes, the municipality publishes tender specifications on its website, which are downloadable free of charge.
- Yes, the municipality publishes tender specifications, which are downloadable free of charge but only for some tender notices or the municipality publishes tender specifications but it imposes a cost to access the specifications.
- No, the municipality does not publish tender specifications.

**Answer:** c

**Source:** [http://www.matjhabeng.fs.gov.za/?page\\_id=1963](http://www.matjhabeng.fs.gov.za/?page_id=1963); <http://www.matjhabeng.fs.gov.za/wp-content/uploads/2012/08/Tender-No-41-47-TENDER-ADVERTS-2020.pdf>

**Comments:** There were no tender specifications for any of the published tender notices. Prices are fixed in the tender notices for access to tender documents with no option provided for free access or download. The same applies to those published on the eTender Portal.

**4. Does the municipality publish the name of companies or individuals who win tenders on its website? Does it do so on time (i.e. within five working days after the award)?**

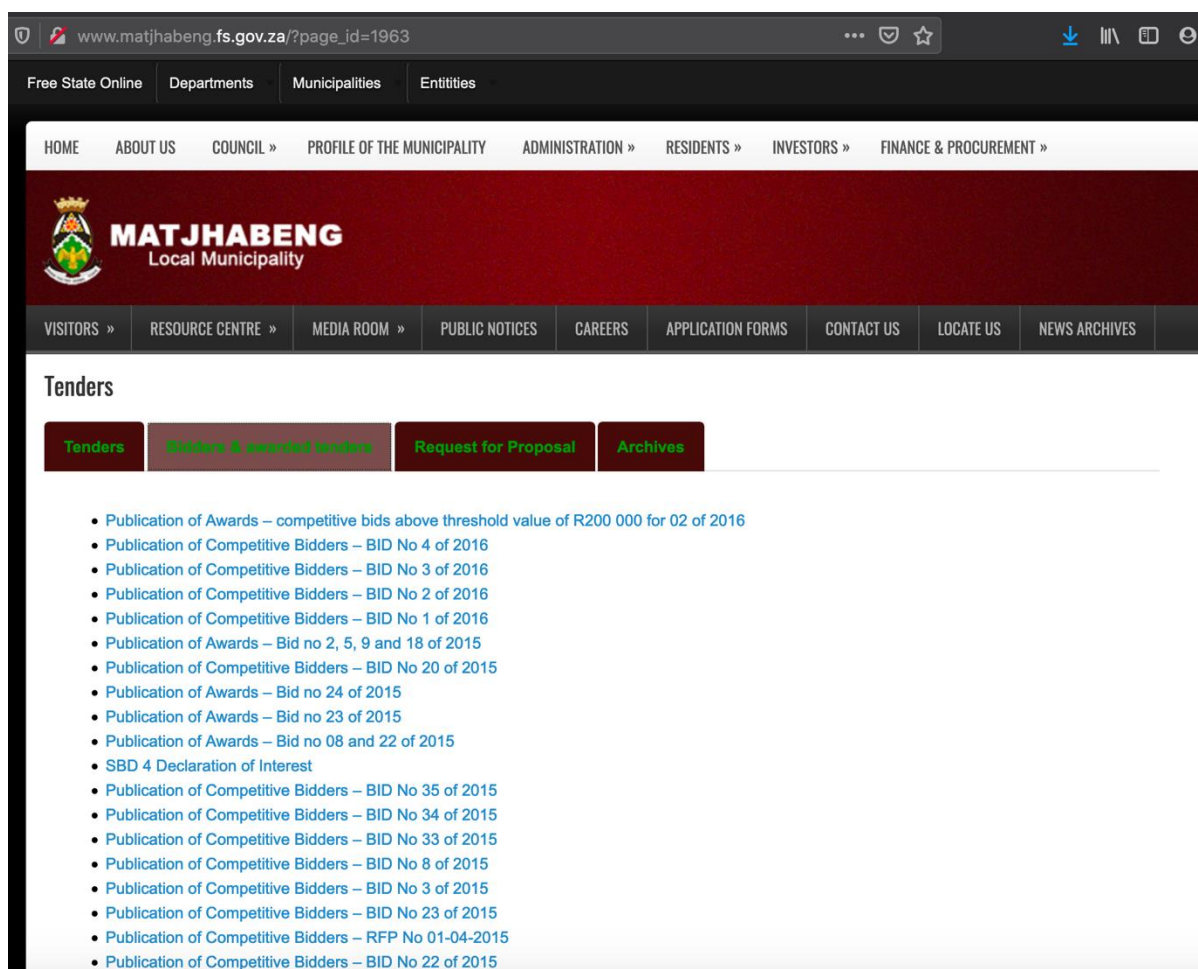
- Yes, the municipality publishes information about who wins tenders within five working days.
- Yes, the municipality publishes information about who wins tenders but after five working days or the list of names of companies or individuals who won the tender has obvious gaps or seems incomplete.

- c. No, the municipality does not publish information about who wins tenders.

**Answer:** c

**Source:** [http://www.matjhabeng.fs.gov.za/?page\\_id=1406](http://www.matjhabeng.fs.gov.za/?page_id=1406)

**Comments:** Although the website has a section dedicated to “bidders & awarded tenders” there is no information on winners of tenders over the survey period. The only latest awards published are for the year 2016.



The screenshot shows the website for Matjhabeng Local Municipality. The navigation menu includes: HOME, ABOUT US, COUNCIL, PROFILE OF THE MUNICIPALITY, ADMINISTRATION, RESIDENTS, INVESTORS, FINANCE & PROCUREMENT. The main header features the Matjhabeng logo and the text 'MATJHABENG Local Municipality'. Below the header is a secondary navigation menu with: VISITORS, RESOURCE CENTRE, MEDIA ROOM, PUBLIC NOTICES, CAREERS, APPLICATION FORMS, CONTACT US, LOCATE US, NEWS ARCHIVES. The main content area is titled 'Tenders' and has four sub-sections: Tenders, Bidders & awarded tenders, Request for Proposal, and Archives. The 'Bidders & awarded tenders' section is active and displays a list of publications:

- Publication of Awards – competitive bids above threshold value of R200 000 for 02 of 2016
- Publication of Competitive Bidders – BID No 4 of 2016
- Publication of Competitive Bidders – BID No 3 of 2016
- Publication of Competitive Bidders – BID No 2 of 2016
- Publication of Competitive Bidders – BID No 1 of 2016
- Publication of Awards – Bid no 2, 5, 9 and 18 of 2015
- Publication of Competitive Bidders – BID No 20 of 2015
- Publication of Awards – Bid no 24 of 2015
- Publication of Awards – Bid no 23 of 2015
- Publication of Awards – Bid no 08 and 22 of 2015
- SBD 4 Declaration of Interest
- Publication of Competitive Bidders – BID No 35 of 2015
- Publication of Competitive Bidders – BID No 34 of 2015
- Publication of Competitive Bidders – BID No 33 of 2015
- Publication of Competitive Bidders – BID No 8 of 2015
- Publication of Competitive Bidders – BID No 3 of 2015
- Publication of Competitive Bidders – BID No 23 of 2015
- Publication of Competitive Bidders – RFP No 01-04-2015
- Publication of Competitive Bidders – BID No 22 of 2015

**5. Do tender specifications remain accessible on the website after the contract has been awarded for the duration of the contract?**

- a. Yes, the tender specifications remain accessible on the website after the contract has been awarded for the duration of the contract.
- b. Yes, the tender specifications remain accessible on the website after the contract has been awarded but not for the entire duration of the contract or not all tender specification information remains accessible on the website for the entire duration of the relevant contracts.
- c. No, the tender specifications are removed after the award of the contract or the municipality does not publish tender specifications.

**Answer:** c

**Source:** [http://www.matjhabeng.fs.gov.za/?page\\_id=1963](http://www.matjhabeng.fs.gov.za/?page_id=1963)

**Comments:** No tender specifications are available on the website or the portal (see question 3 above).

**6. Does a municipality publish the price of the contract?**

- a. Yes, the municipality publishes the price of the contract.
- b. Yes, the municipality publishes the price of the contract but does not seem to publish the price of contracts for all tenders
- c. No, the municipality does not publish the price of the contract.

**Answer:** c

**Source:** [http://www.matjhabeng.fs.gov.za/?page\\_id=1406](http://www.matjhabeng.fs.gov.za/?page_id=1406)

**Comments:** There is no information published indicating the prices of tenders on either the website of the portal.

**7. Does the municipality publish any information on how the project will be implemented, for instance, timelines and deliverables, otherwise known as service delivery agreements or implementation plans?**

- a. Yes, the municipality publishes information on how the project will be implemented.
- b. Yes, the municipality publishes information on how the project will be implemented, but the list of service delivery agreement or implementation plans has obvious gaps or the list seems incomplete.
- c. No, the municipality does not publish information on how the project will be implemented.

**Answer:** c

**Source:** [http://www.matjhabeng.fs.gov.za/?page\\_id=1406](http://www.matjhabeng.fs.gov.za/?page_id=1406)

**Comments:** No information is available on the website regarding project implementation.

**8. Does the municipality publish procurement information on both its website and the eTender portal?**

- a. Yes, the municipality publishes procurement information on both its website and the eTender portal.
- b. Yes, the municipality publishes procurement information on both its website and the eTender portal but the information on these two platforms does not correspond.
- c. No, the municipality only publishes procurement information on either its website or the eTender portal.
- d. No, the municipality does not publish procurement information on either its website or the eTender portal.

**Answer:** b

**Source:** [http://www.matjhabeng.fs.gov.za/?page\\_id=1963](http://www.matjhabeng.fs.gov.za/?page_id=1963);  
<https://etenders.treasury.gov.za/content/advertised-tenders>;  
<https://etenders.treasury.gov.za/content/awarded-tenders>

**Comments:** Although procurement information can be found on both sites. None of the information on the website is on the portal and the information on the portal is not available on the website. For instance, there are no advertised tenders on the website published in the month of October 2020 (such as contained in the portal) and the latest list of awarded tenders on the website is from 2016 compared to the ones available on the portal from 2017.

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### Advertised Tenders

**Category**  
 - Any -

**Province**  
 Free State

**Cluster**  
 - Any -

**Department**  
 Matjhabeng Local Municipality.

**Tender Type**  
 - Any -

Category	Tender Description	Tender No.	Date published	Closing date & time	Compulsory briefing session
Supplies: General	Request for service provider to supply, installation, and maintenance of conversional electrical metering for Matjhabeng Local Municipality.	Request for service provider to supply:08/09/2020	18/10/2020	05/11/2020 - 12:00pm	
Supplies: General	Request for proposal for supply, installation, maintenance and implementation of prepaid water metering for Matjhabeng Local Municipality for a period of 3 years.	Request for proposal:07/09/2020	18/10/2020	05/11/2020 - 12:00pm	
Services: General	Request for proposal supply, installation, maintenance and implementation of conversional water metering for Matjhabeng Local Municipality.	Request for Proposal:06/09/2020	18/10/2020	05/11/2020 - 12:00pm	
Supplies: General	Request for Proposal for potential revenue investigation and collection	Request for proposal:05/09/2020	18/10/2020	05/11/2020 - 12:00pm	
Supplies: General	Request for Proposal for potential revenue investigation and collection	Request for proposal:05/09/2020	18/10/2020	05/11/2020 - 12:00pm	
Services: General	Request for service provider to provide online vending system and third party vending system	53/2020	18/10/2020	05/11/2020 - 12:00pm	



### Awarded Tenders

**Category**  
 - Any -

**Cluster**  
 - Any -

**Province**  
 Free State

**Department**  
 Matjhabeng Local Municipality.

**Tender Type**  
 - Any -

Category	Tender Description	Tender No.
Disposals: General	REINSTATEMENT PROJECT OF STREETLIGHTS INFRASTRUCTURE KOPPIE ALLEAN ROAD WELKOM UNIT MATJHABENG LOCAL MUNICIPALITY	16/2017
Construction	MELODING:CONSTRUCTION OF MULTIPURPOSE SPORTS COMPLEX	51/2017
Construction	UPGRADING OF THABONG T8 PUMPSTATION AND OUTFALL SEWER	52/2017

**General assessment:**

a) What is your overall impression on how easy it is to navigate the municipal website to find procurement information? Rate out of 10?

**9. Navigation on the website was quite easy.**

b) Any tips on how the municipality could improve citizens' access to procurement information on its website?

**The municipality needs to update and avail all procurement information on its website.**

c) Are there any best practices in the municipality which can be shared with other municipalities?

**None identified.**

d) Are there any other issues that caught your attention when undertaking the assessment?

**None.**