

Name of the researcher: Michelle R. Maziwisa

Name of the municipality: EThekweni Metropolitan Municipality

Province: KwaZulu Natal

National Treasury classification: A

Population size: 3 661 911

Budget: R 52.3 billion

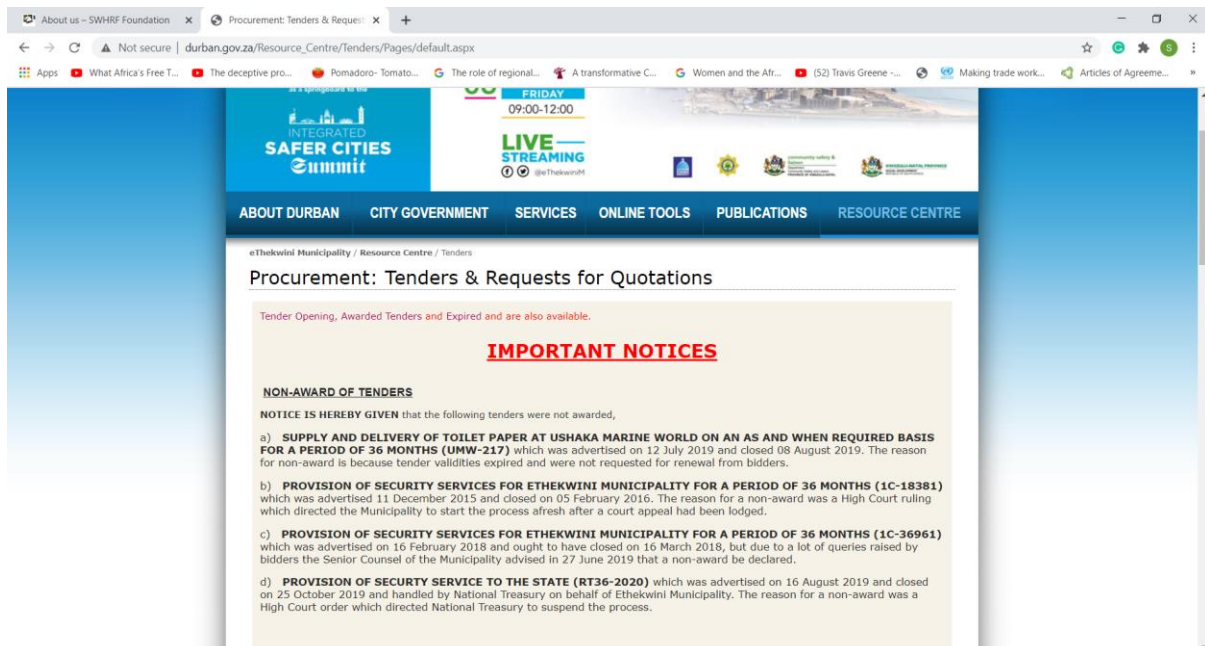
1. Does the municipality have a functional website? Does the website have a dedicated page for procurement information, which can be accessed without registration?

- a. Yes, the municipality has a functional website with a dedicated page for procurement information, and this information can be accessed without registration.
- b. Yes, the municipality has a functional website but the website has no procurement information or the municipality has a functional website with a dedicated page for procurement information, but registration is required to access this information.
- c. No, the municipality does not have a functional website.

Answer: A

Source: http://www.durban.gov.za/Resource_Centre/Tenders/Pages/default.aspx (accessed 08 November 2020)

Comments: The municipality has a dedicated and functional website with procurement information. The dedicated page is titled *Procurement: Tenders and Request for Quotations*, and it provides a list of tender notices, amendments to tenders and tenders withdrawn. To access the page, one must first open the city's website, and then click on 'Resource Centre'. Alternatively, one can run a Google search of the phrases- eThekweni procurement/ Durban procurement/ eThekweni tenders/ Durban tenders. It is quite easy to access.



2. Does the municipality publish tender notices?

- Yes, the municipality publishes tender notices and the list of tender notices seems complete.
- Yes, the municipality publishes tender notices but the list of tender notices has obvious gaps or the list seems incomplete.
- No, there are no tender notices on the municipality's website.

Answer: A

Source: http://www.durban.gov.za/Resource_Centre/Tenders/Pages/default.aspx (accessed 30 October 2020)

Comments: The municipality publishes tender notices in a list that appears to be complete. Based on the number of tender notices, it looks quite comprehensive. The page also has links to webpages on 'Tender Opening', 'Awarded Tenders' and 'Expired Tenders'.

Title	Name	Description	Reference Number	Closing Date
	AK257	Provision Of Courier Services	AK257	11/5/2020
RFQ	AK256	Service For divers' Cylinders	AK256	11/3/2020
RFQ	AK255	Diving Medical Test for Divers	AK255	11/3/2020
RFQ	DG11-DMTP	uShaka Marine World Food & Beverage Packaging Division	DG11-DMTP	11/6/2020
Tender	WQ65_11335	Complete Repairs To 7KW Hidrostral Pump for Iphahla B Pump Station As Per Scope Of Work.	WQ65_11335	11/3/2020
Tender	WQ65_11070	Complete Repairs To 7kw Hidrostral Pump for Iphahla B Pump Station.	WQ65_11070	11/3/2020
RFQ	LD 46	Service Kit for All Air Compressors.	LD 46	11/5/2020
RFQ	LD 45	Service kit for all air compressors.	LD 45	11/3/2020
RFQ	LD 44	Request for quotation for supply and deliver of clear Perspex.	LD 44	11/3/2020
Tender	WQ64-11442	Hire of Pole Pruners for Ethekwini Water & Sanitation.	WQ64-11442	11/11/2020
Tender	WQ64-11441	Hire of Welding Machines for Ethekwini Water & Sanitation.	WQ64-11441	11/11/2020
RFQ	MMS-0853	RFQ For Horticulture Maintenance At Sugar Ray Stadium For Six Months Period	MMS-0853	11/4/2020
RFQ	MMS 0853	Request For Quotations For Horticulture Maintenance Services For Sugar Ray Xulu Stadium Pitch	MMS 0853	11/4/2020
RFQ	MMS 0852	Request For Quotations For supply And Installation Of Transformer Battery Cabinet	MMS 0852	11/4/2020
Tender	MMS 0851	Request For Quotations For Minor Service Of Transformer And Switch Gears	MMS 0851	11/4/2020
Tender	MMS_0850	Structural Refurbishment of Cross Bracing Elements at Mpumalanga Stadium.	MMS_0850	11/4/2020
RFQ	MMS 856	Request for Quotation for an Accredited Service Provider to Provide Height Competency and Training Services (Re-Advertisement).	MMS 856	11/4/2020
RFQ	MMS 855	Request for Quotation for Supply and Installation of Festival Decoration Lighting System for Retail Area (Re-Advertisement).	MMS 855	11/4/2020
RFQ	7G 2020	Invitation for quotation for festive city dressing-nativity north region.	7G 2020	11/4/2020

3. Does the municipality publish tender specifications for tender notices on its website, can they be downloaded free of charge?

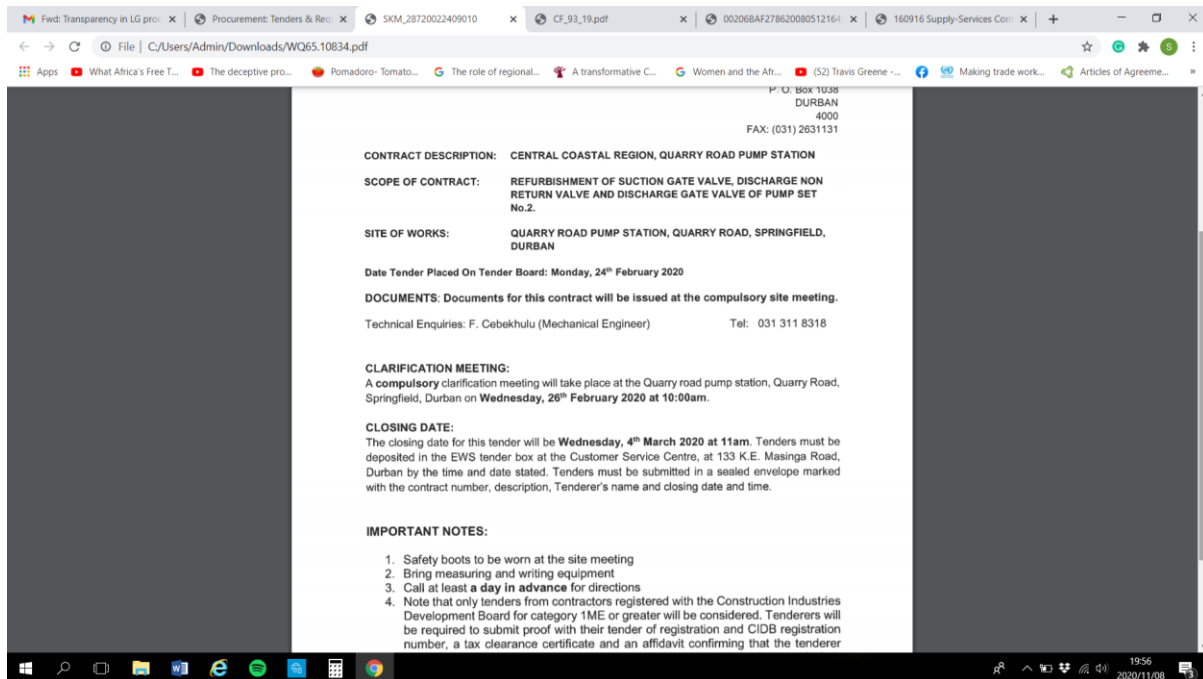
- Yes, the municipality publishes tender specifications on its website, which are downloadable free of charge.
- Yes, the municipality publishes tender specifications, which are downloadable free of charge but only for some tender notices or the municipality publishes tender specifications but it imposes a cost to access the specifications.
- No, the municipality does not publish tender specifications.

Answer: B

Source: http://www.durban.gov.za/Resource_Centre/Tenders/Pages/Tender-Opening-2020.aspx (accessed 28 October 2020)

Comment: I selected B because the municipality publishes specifications for some tenders, but not for all tenders. For example, Tender No: CFQ/26/20 (Closing Date: Wednesday, 26 August 2020) provides a scope of work from pages 35-37 and Tender 7N.1673 (Closing Date: 29 July 2020) provides a scope of work from pages 44-49. [One can use the 'Closing Date' as a filter on the link above to access these

specifications.] However, Tender No: WQ65.10834 (Closing Date: 26 February 2020) does not provide specifications, but states that tender documents will be provided at the site meeting. It does not say whether they will be given for free or at a charge.



4. Does the municipality publish the name of companies or individuals who win tenders on its website? Does it do so on time (i.e. within five working days after the award)?
- a. Yes, the municipality publishes information about who wins tenders within five working days.
 - b. Yes, the municipality publishes information about who wins tenders but after five working days or the list of names of companies or individuals who won the tender has obvious gaps or seems incomplete.
 - c. No, the municipality does not publish information about who wins tenders.

Answer: B

Source: http://www.durban.gov.za/Resource_Centre/Tenders/Pages/awarded.aspx (accessed 28 October 2020)

August 2020

http://www.durban.gov.za/Resource_Centre/Tenders/Documents/PublicTenderAwards_May2020.pdf (accessed 28 October 2020)

May 2020

http://www.durban.gov.za/Resource_Centre/Tenders/Documents/PublicTenderAwards_May2020.pdf (accessed 28 October 2020)

September 2019

http://www.durban.gov.za/Resource_Centre/Tenders/Documents/PublicTenderAwards_September2019.pdf (accessed 28 October 2020)

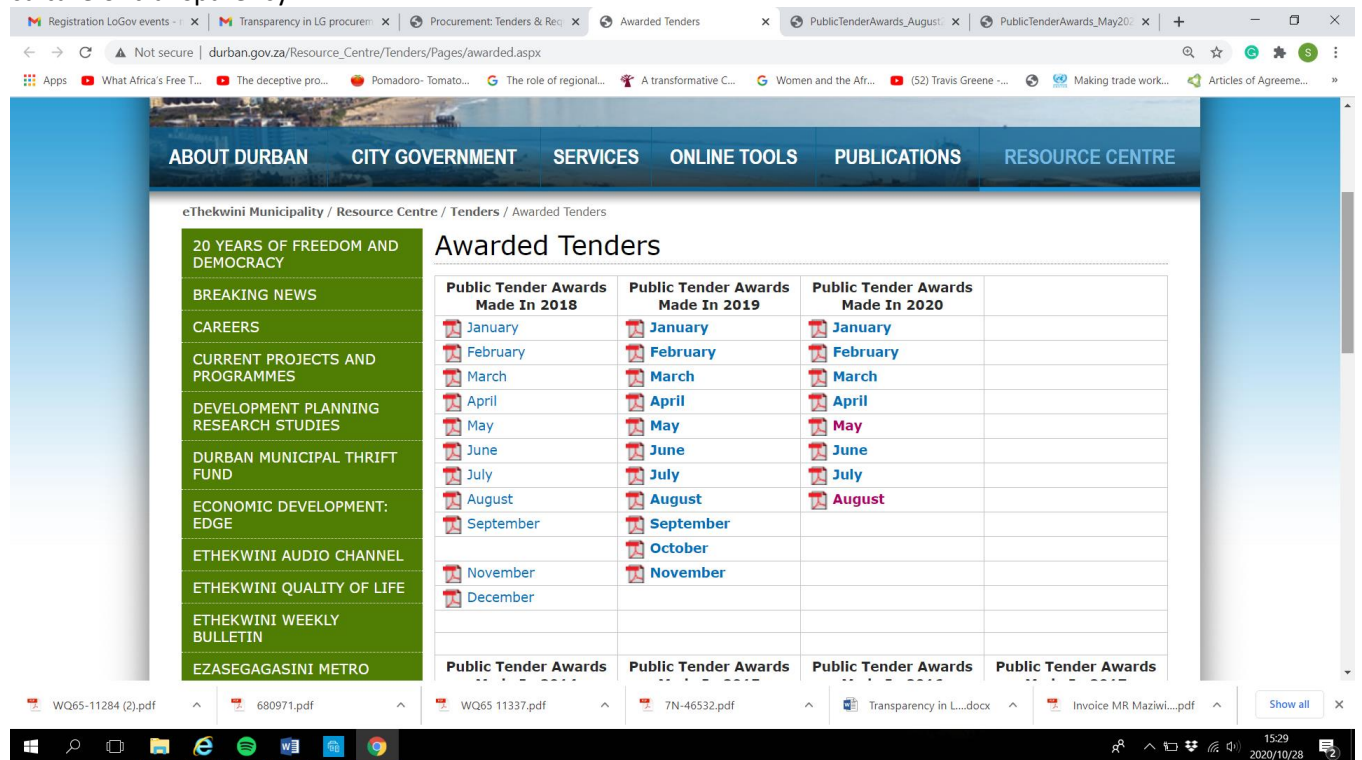
April 2019

http://www.durban.gov.za/Resource_Centre/Tenders/Documents/PublicTenderAwards_April2019.pdf (accessed 28 October 2020)

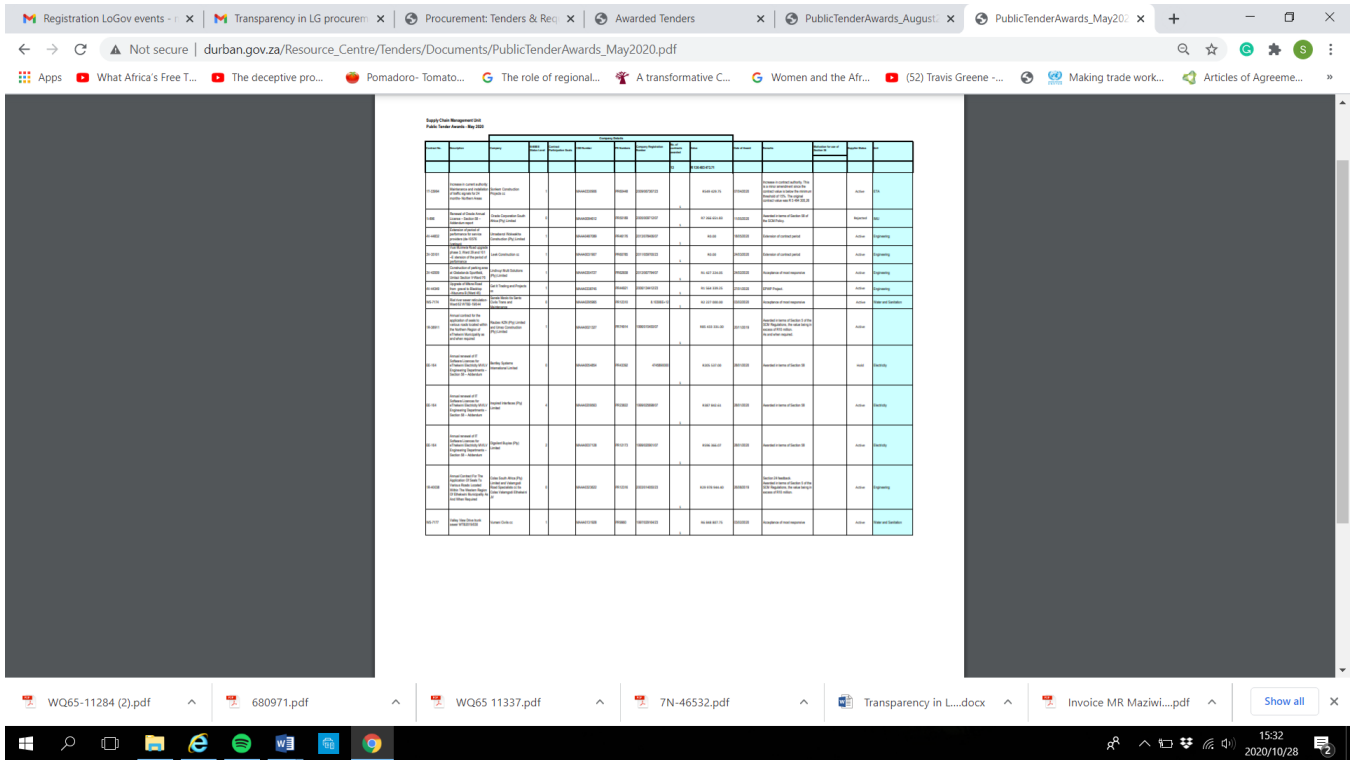
Comments:

- Yes, the municipality publishes information about who wins the tender, but after more than five days. This is illustrated by the current list which is not up to date, as it ends in August 2020. The main procurement page has the options- ‘Tender Opening’, ‘Awarded Tenders’ and ‘Expired Tenders’. The awarded tenders are available under the tab ‘Awarded Tenders’.

There is currently information on awarded tenders from 2013 to August 2020. Although the previous years fall beyond the scope of this study, the fact that the information is still available indicates a culture of transparency.



- The first impression when one opens the list for August, is that the website maintains very detailed lists of awarded tenders. But a closer look reveals that some tenders are from other months, and the list is not in chronological order, which could make it difficult for an ordinary member of the public to look for a specific awarded tender.
- The fact that the last update of awarded tenders is for August, illustrates that the municipality publishes information about who was awarded the tender long after five working days.



Same screenshot zoomed in below.

Tender Number	Reference Number	Date	Amount	Award Date	Description	Category
328043	PR35200	2019/030563/23	R4 237 143.95	03/08/2020	EPWP Project.	Engineering
487089	PR46176	2013/078406/07	R1 448 034.00	03/08/2020	EPWP Project.	Engineering
014771	PR69132	MAAA0014771	R 1 102 753.33	02/03/2020	Awarded in terms of Section 110.	Engineering
603951	PR17827	2006/168918/23	R2 022 646.25	20/07/2020	EPWP project.	Engineering
354731	PR45242	2011/079847/23	R4 100 228.40	13/07/2020	EPWP project.	Engineering
340831	PR82458	7.11112E+12	R108 000 000.00	20/07/2020	Awarded in terms of 110(2) of the MFMA.	SCM

5. Do tender specifications remain accessible on the website after the contract has been awarded for the duration of the contract?

- a. Yes, the tender specifications remain accessible on the website after the contract has been awarded for the duration of the contract.
- b. Yes, the tender specifications remain accessible on the website after the contract has been awarded but not for the entire duration of the contract or not all tender

specification information remains accessible on the website for the entire duration of the relevant contracts.

- c. No, the tender specifications are removed after the award of the contract or the municipality does not publish tender specifications.

Answer: B

Source: http://www.durban.gov.za/Resource_Centre/Tenders/Pages/Tender-Opening-2020.aspx (accessed 28 October 2020) eTender Portal: <https://etenders.treasury.gov.za/content/advertised-tenders> (accessed 08 November 2020)

Comments: I selected B because the municipality publishes tender specifications for some tenders, and these remain available for several months after the closing date. Although one cannot tell which of the tenders were cancelled, the fact that the tender specifications remain available on the website indicates that they are not removed after the contract has been awarded. However, for those tenders that do not have specifications, their specifications can be accessed on the eTender Portal. The challenge with the eTender Portal is that it is updated regularly, which means that tender specifications are removed after the award of the tender.

Category	Tender Description	Tender No.	Date published	Closing date & time	Compulsory briefing session
Construction	ROAD RESERVE MAINTENANCE (RRM) WORK ON DLI AVENUE, MITCHELLE CRESCENT, PRINCESS ALICE, CHE GUEVARA ROAD, PETER MOKABA, CLARK ROAD, LENA AHRENS ROAD, ZK MATHEWS, PENZANCE ROAD AND WILLOWVALE ROAD FOR 36 MONTHS	1M-46015	09/10/2020	13/11/2020 - 11:00am	
Construction	ROAD RESERVE MAINTENANCE (RRM) WORK ON MUSA DLADLA, NEWLANDS WEST DRIVE, INANDA ROAD, PHOENIX HIGHWAY, ABERDARE DRIVE AND JG CHAMPION FOR 36 MONTHS	1M-46017	09/10/2020	13/11/2020 - 11:00am	
Construction	ROAD RESERVE MAINTENANCE (RRM) WORK ON HIGGINSON HIGHWAY, ERICA AVENUE, UMHLATUZANA MAIN ROAD AND LENNY NAIDU DRIVE FOR 36 MONTHS	1M-45935	09/10/2020	13/11/2020 - 11:00am	
Construction	ROAD RESERVE MAINTENANCE (RRM) WORK ON BLACKBURN ROAD, OLD NORTH COAST ROAD, SWAPO ROAD, MARGARET MAYTOM AVENUE, MACKEURTAN AVENUE, ADELAIDE TAMBO DRIVE AND UMHLANGA ROCKS DRIVE OR 36 MONTHS	1M-46016	09/10/2020	13/11/2020 - 11:00am	
Construction	ROAD RESERVE MAINTENANCE (RRM) WORK ON JOSIAH GUMEDE ROAD, QASHANA KHUZWAYO ROAD, CROMPTON STREET, STAPLETON ROAD AND SARNIA ROAD FOR 36 MONTHS	1M-45934	09/10/2020	13/11/2020 - 11:00am	
Civil engineering	ROAD RESERVE MAINTENANCE (RRM) WORK ON BLUFF ROAD, TARA ROAD, AUSTERVILLE DRIVE AND ANDREW ZONDO ROAD FOR 36 MONTHS	1M-45931	09/10/2020	13/11/2020 - 11:00am	

I was able to find tender specifications for tenders that closed several months ago. Although it is not possible to see which tenders were cancelled, it appears that the municipality generally does not remove tender specifications. See for example

6. Does a municipality publish the price of the contract?

- a. Yes, the municipality publishes the price of the contract.
- b. Yes, the municipality publishes the price of the contract but does not seem to publish the price of contracts for all tenders
- c. No, the municipality does not publish the price of the contract.

Answer: B

Source: http://www.durban.gov.za/Resource_Centre/Tenders/Pages/awarded.aspx (accessed http://www.durban.gov.za/Resource_Centre/Tenders/Documents/PublicTenderAwards_May2020.pdf (28 October 2020).

Comments: I selected B because the prices of contracts are listed under 'Awarded Tenders', but there are no entries for September, and October 2020, and some amounts are marked R0. The municipality publishes prices for awarded contracts. However, it has R0 for extensions. I am not sure whether this means that projects are extended only in terms of their performance by the contractor, without additional financial implications for the municipality. (See below).

The screenshot shows the eThekweni Municipality website's 'Awarded Tenders' page. It features a navigation menu with categories like 'ABOUT DURBAN', 'CITY GOVERNMENT', 'SERVICES', 'ONLINE TOOLS', 'PUBLICATIONS', and 'RESOURCE CENTRE'. The main content area displays a table of 'Awarded Tenders' categorized by year from 2017 to 2020. Below this, a PDF document titled 'Supply Chain Management Unit Public Tender Awards - May 2020' is open, showing a detailed table of awarded contracts.

Company Details												
Contract No.	Description	Company	B-BBEE Status Level	Contract Participation Goals	CSD Number	PR Numbers	Company Registration Number	No. of contracts awarded	Value	Date of Award	Remarks	Motivation Section 36
								13	R 136 485 473.71			
1T-33994	Increase in current authority: Maintenance and installation of traffic signals for 24 months- Northern Areas	Sonkem Construction Projects cc	1		MAAA0330906	PR60448	2009/067367/23		R549 429.75	07/04/2020	Increase in contract authority. This is a minor amendment since the contract value is below the minimum threshold of 15%. The original contract value was R 5 494 305,26	
1i-896	Renewal of Oracle Annual License – Section 58 – Addendum report	Oracle Corporation South Africa (Pty) Limited	0		MAAA0094612	PR50189	2005/009712/07	1	R7 266 651.83	11/05/2020	Awarded in terms of Section 58 of the SCM Policy.	
4V-44832	Extension of period of performance for service providers (de-10576 (various))	Umsebenzi Wokwakha Construction (Pty) Limited	1		MAAA0487089	PR46176	2013/078406/07	1	R0.00	18/05/2020	Extension of contract period	
3V-35101	Vusi Mzembe Road upgrade phase 3, Ward 29 and 101 –E xtension of the period of performance	Leek Construction cc	1		MAAA0031907	PR60785	2011/059700/23	1	R0.00	24/03/2020	Extension of contract period	
3V-42009	Construction of parking area at Giebelands Sportfield.	Lindivuyi Multi Solutions (Pty) Limited	1		MAAA0354727	PR62658	2013/067794/07		R1 427 224.05	24/02/2020	Acceptance of most responsive	

7. Does the municipality publish any information on how the project will be implemented, for instance, timelines and deliverables, otherwise known as service delivery agreements or implementation plans?

- a. Yes, the municipality publishes information on how the project will be implemented.
- b. Yes, the municipality publishes information on how the project will be implemented, but the list of service delivery agreement or implementation plans has obvious gaps or the list seems incomplete.
- c. No, the municipality does not publish information on how the project will be implemented.

Answer: C

Source: http://www.durban.gov.za/Resource_Centre/Tenders/Pages/default.aspx (accessed 28 October 2020)

Comments:

I did not see any information on how the project will be implemented on the website. There are no contracts available to show community members what has been agreed on regarding the implementation of the contract.

8. Does the municipality publish procurement information on both its website and the eTender portal?

- a. Yes, the municipality publishes procurement information on both its website and the eTender portal.
- b. Yes, the municipality publishes procurement information on both its website and the eTender portal but the information on these two platforms does not correspond.
- c. No, the municipality only publishes procurement information on either its website or the eTender portal.
- d. No, the municipality does not publish procurement information on either its website or the eTender portal.

Answer: B

Source:

Municipal website:

http://www.durban.gov.za/Resource_Centre/Tenders/Pages/default.aspx?&View={FDF9F978-158E-41E8-A62B-23E75EDA6E6B}&FilterField1=Closing%5fx0020%5fDate&FilterValue1=2020%2D11%2D06 (accessed 28 October 2020)

eTender Portal:

<https://etenders.treasury.gov.za/content/advertised-tenders> (accessed 28 October 2020)

Comments: The municipality publishes information on both its own website and on the eTender portal, but the two do not correspond. A search for tenders closing on 6 November illustrates this. The municipal website has 1 tender, while the eTender Portal has 6, none of which are the same as those on the municipal website.

Municipal website

City Manager

NOTICE OF WITHDRAWAL OF TENDER NUMBER CF/37/20

Notice is hereby given that tender number **CF/37/20** for the supply and delivery of brake pads, brake friction material, clutch kits and onsite skimming of brake drums and flywheels for a period of 36 months, which was advertised in Metro Ezasegagasingi on 2020-09-11, with a closing date of 2020-10-23, has been withdrawn.

Enquiries: Simphiwe Masondo, on 031-322 5111.

**SC Nzuza
City Manager**

Procurement Document Library

<input type="checkbox"/>	Title	Name	Description	Reference Number	Closing Date
<input type="checkbox"/>	RFQ	673009WOAM	Replace Road-side Exposed Aggregate Concrete Fence, Including Posts with Horns, Colled Wrap Razor as per Specification	673009WO/AM	11/6/2020
<input type="checkbox"/>	RFQ	675218WOAM	Once off Major Servicing of All Air Conditioning Units as per list and Associated Equipment at Jeffels Road Depot - EWS Southern Depot	675218WO/AM	11/6/2020
<input type="checkbox"/>	Tender	IP-1541	Compilation of a bottom up vehicle emission inventory for eThekwinini Metro for a 6-month period.	IP-1541	11/6/2020

7N-46489.pdf 7T-46540.pdf 1377.pdf 1A 12492.pdf 01.29.2019.pdf 003.pdf Show all

eTender Portal

etenders.treasury.gov.za/content/advised-tenders

Province: - Any - Cluster: - Any -

Department: Ethekwini Metropolitan Municipality Tender Type: - Any -

Search Reset

Category	Tender Description	Tender No.	Date published	Closing date & time	Compulsory briefing session
Services: General	SUPPLY AND DELIVERY OF 6 X 4 SPECIALISED REFUSE COMPACTION TRUCK(S) FOR A PERIOD OF 36 MONTHS	CF/48/20	25/09/2020	06/11/2020 - 11:00am	
Supplies: General	SUPPLY AND DELIVERY OF REAR TIPPING VEHICLE(S) FOR A PERIOD OF 36 MONTHS	CF/47/20	25/09/2020	06/11/2020 - 11:00am	
Supplies: General	SUPPLY AND DELIVERY OF SKIPLoader(S) FOR A PERIOD OF 36 MONTHS	CF/43/20	25/09/2020	06/11/2020 - 11:00am	
Supplies: General	SUPPLY AND DELIVERY OF 4 X 2 SPECIALISED REFUSE COMPACTION TRUCK(S) FOR A PERIOD OF 36 MONTHS	CF/33/20	25/09/2020	06/11/2020 - 11:00am	
Electricity, gas, steam and air conditioning	REMOVAL AND SAFE RECYCLING OF POTENTIALLY HAZARDOUS WASTE LAMPS AND EWASTE DURING A 30-MONTH PERIOD	E 9675	25/09/2020	30/10/2020 - 11:00am	
Electricity, gas, steam and air conditioning	DIAGNOSTIC TESTING OF INSULATING OIL DURING A 36-MONTH PERIOD ON AND AS WHEN REQUIRED BASIS	E 9630	25/09/2020	30/10/2020 - 11:00am	

7N-46489.pdf 7T-46540.pdf 1377.pdf 1A 12492.pdf 01.29.2019.pdf 003.pdf Show all

General assessment:

a) What is your overall impression on how easy it is to navigate the municipal website to find procurement information? Rate out of 10?

- It was fairly easy to navigate the municipal website, but it would help if the municipality provided a simple step by step guide of how to search for specific items related to procurement and what the terminology means in order to be more transparent and more inclusive.

- Additionally, the lists were often not in chronological order which made it difficult to search for information for a specific tender from start to finish, for example to see when it was advertised, who was awarded the contract and how much was the price.
- I struggled to find information on the implementation of the awarded tenders, which is problematic for transparency.
- I would rate it 6. The filters and scrolling function keep taking you back to the start of the page which is time consuming and not user friendly. However, the tabs are easily visible which makes the website easy to access.

b) Any tips on how the municipality could improve citizens' access to procurement information on its website?

- The municipality should consider using chronological lists for all headings (not just some of them).
- It should separate lists per month and year for example, the list of awarded tenders for August 2020 should not have tenders for June 2019.
- It should provide a page with information on the implementation of awarded contracts (eg. service delivery agreements) to improve accountability and transparency.
- The list of awarded contracts must be accompanied with the relevant tender notice and contract as a hyperlink/downloadable document.
- It could provide a search function by date, name or tender reference number.

c) Are there any best practices in the municipality which can be shared with other municipalities?

- Yes, I think keeping a permanent monthly list of awarded tenders is a good way to keep information available, and is a tool that communities can use to know who is responsible for performing a particular task.
- Since the metro keeps a list of expired tenders this gives continued access to the relevant tender notices. However, this list appears to be incomplete at a glance.

d) Are there any other issues that caught your attention when undertaking the assessment?

- The eTender Portal interface is not completely user friendly as you have to play around to find out where to search for your specific municipality, and I was not able to locate a search function to type in the specific tender reference number to search with, so this can be a deterrent for community members, in my opinion.